

# Christmas Eve

SERVICE GUIDE

## using tracks

There are 4 folders of different type of tracks - separated and combined, with and without vocals, to be used in a variety of situations:

**1. SeparatedMP3s\_Tracks:** These tracks for the underscores and carols are numbered and are in the correct order for your service. There are NO vocals on either the underscores or carols and you'll need a narrator and worship leader. Burn a CD or embed the MP3s in PowerPoint or other software if your computer is hooked up to your sound system.

**2. SeparatedMP3s\_Vocals:** These tracks for the underscores and carols are numbered and are in the correct order for your service. They have a voiceover for the narration and a singer for the carols. Burn a CD or embed the MP3s in PowerPoint or other software if your computer is hooked up to your sound system.

**Why have separated MP3s?** One church told me they plan on using the tracks for the carols and will have their pianist and narrator do the underscores live.

**3. CombinedMP3s\_Tracks:** Underscores and carols 1-5 are combined into one MP3. The underscores and carols are dovetailed into a perfect flow with no stopping or hesitation - just like they would be in a live situation. You would start the service with 01\_ UnderscoresAndCarols1-5, stop for the pastor's sermon, start the *Silent Night* MP3 and sing the first verse acapella after it, then start 03\_ UnderscoreAndCarol6 to finish the service. There are NO vocals on either the underscores or carols and you'll need a narrator and worship leader. Burn a CD or embed the MP3s in PowerPoint or other software if your computer is hooked up to your sound system.

**4. CombinedMP3s\_Vocals:** Same as #3, but underscores and carols have vocals.

**Why have combined MP3s?** Separated MP3s require you to stop and start the tracks. The underscores and carols in the combined MP3s are dovetailed into a perfect flow with no stopping or hesitation - just like they would be in a live situation.

The MP3s in each folder are numbered in order of the service. Burn a CD with the MP3s in numerical order.

**Separated MP3s with vocals or tracks: service order:**

- 01\_ OComeOComeEmmanuel\_PianoSolo
- 02\_ChristmasEve\_Underscore1
- 03\_ComeThouLongExpectedJesus
- 04\_ChristmasEve\_Underscore2
- 05\_WhatChildIsThis
- 06\_ChristmasEve\_Underscore3
- 07\_OLittleTownOfBethlehem
- 08\_ChristmasEve\_Underscore4
- 09\_WhileShepherdsWatchedTheirFlocks
- 10\_ChristmasEve\_Underscore5
- 11\_GoTellItOnTheMountain

**STOP: pastor's sermon**

- 12\_SilentNight\_PianoSolo

**STOP: sing first verse of *Silent Night* a capella (optional candlelighting)**

- 13\_ChristmasEve\_Underscore6
- 14\_JoyToTheWorld

**Combined MP3s with vocals or tracks: service order:**

- 01\_ UnderscoresAndCarols1-5

**STOP: pastor's sermon**

- 02\_SilentNight\_PianoSolo

**STOP: sing first verse of *Silent Night* a capella (optional candlelighting)**

- 03\_UnderscoreAndCarol6

Which should you use, separated or combined MP3s? Separated gives you more flexibility as you can control each individual event (and as I mentioned earlier, one church plans on using a pianist to perform the underscores live with a narrator and then will use the tracks for the carols.) Combined MP3s give a smoother worship flow since the underscores and tracks are mixed to flow right into each other. Whichever you choose, please remember that practices makes perfect: plan ahead to rehearse, even with tracks. Do a complete run-through to make sure everything's working fine.

I hope you have a great Christmas Eve! Send me an email and tell me how it went at [help@heartstogod.com](mailto:help@heartstogod.com).

*Don Chapman*